

SWANTON MORLEY VILLAGE HALL

Charity Registration No: 1015751

Manns Lane, Swanton Morley, Norfolk, NR20 4NP

Tel: 01362 637166

Email: parishcouncil@swantonmorley.org.uk

Twitter: @SwantonClerk



Dated this day 4th September 2024

Kelly Pickard

(on behalf of Swanton Morley Village Hall Trust)

The next meeting of Swanton Morley Village Hall Trust will be held on 9th September 2024 at Swanton Morley Village Hall at 7pm.

Business to be Transacted

1. To Receive Apologies for Absence
2. To Receive Declarations of Interest
3. To agree and sign the minutes of the Village Hall Trust meeting held on 8th July 2024
4. To receive matters arising from the minutes of 8th July 2024
5. Finance
 - a. To Receive a Finance report from the Clerk
 - b. Accounts to approve for payment.

Payee – August 2024	Description	Type	Amount
O2	Phone bill	Direct debit	£31.16
Breckland Council	Business Rates	Direct debit	£47.00
YU Energy	Electricity	Direct debit	£712.86
TV Licence	TV Licence	Direct debit	£13.25
Ansvar Insurance	Village Hall Insurance	Direct debit	£147.46
Biffa	Waste contract	Direct debit	£137.22
SMPC	Grass cutting	Direct debit	£297.50
APF Safety	Fire Risk Assessment	BACS	£419.99
Force Fresh	Consumables	BACS	£101.56
Greene King	Bar stock	Direct debit	£761.16
		Total	£2669.16

Payee – September 2024	Description	Type	Amount
O2	Phone bill	Direct debit	£31.16
Breckland Council	Business Rates	Direct debit	£44.00
YU Energy	Electricity	Direct debit	£707.52
TV Licence	TV Licence	Direct debit	£13.25
Ansvar Insurance	Village Hall Insurance	Direct debit	£147.46
Biffa	Waste contract	Direct debit	£137.62
Force fresh	Consumables	BACS	£153.59
PPLPRS	Licence	BACS	£596.81
		Total	£1831.41

6. Maintenance

- a) To discuss an access gate at the bottom of the playing field onto Harkers Lane
- b) To receive an update on installation of PV solar panels on the Village Hall
- c) To consider a new carpark sign and agree a contribution to the cost

7. To Agree the reviewed Fire Policy

8. To discuss Bonfire Night

9. To receive any correspondence relating to the Village Hall

10. To request items for the next agenda

11. To agree the date and time of the next meeting to be held on 14th October 2024