

SWANTON MORLEY VILLAGE HALL

Charity Registration No: 1015751

Manns Lane, Swanton Morley, Norfolk, NR20 4NP

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Dated this day 4th December 2024

Kelly Pickard

(on behalf of Swanton Morley Village Hall Trust)

The next meeting of Swanton Morley Village Hall Trust will be held on 9th December 2024 at Swanton Morley Village Hall at 7pm.

Business to be Transacted

1. To Receive Apologies for Absence
2. To Receive Declarations of Interest
3. To agree and sign the minutes of the Village Hall Trust meeting held on 11th November 2024
4. To receive matters arising from the minutes of 11th November 2024
5. Finance
 - a. To Receive a Finance report from the Clerk
 - i. To receive the three year comparison monitor for the Village Hall
 - b. Accounts to approve for payment.

Payee – October 2024	Description	Type	Amount
O2	Phone bill	Direct debit	£31.16
Breckland Council	Business Rates	Direct debit	£47.00
TV Licence	TV Licence	Direct debit	£13.25
Biffa	Waste contract	Direct debit	£168.91
YU Energy	Electricity	Direct debit	£516.05
Force Fresh	Consumables	BACS	£61.46
Wave	Water Bill	BACS	£750.00
Lappin Group	Faulty Ball valve	BACS	£90.00
		Total	£1677.83

6. Maintenance
 - a) To receive an update on the new cooker installation
 - b) To receive an update on installation of PV solar panels on the Village Hall
7. To agree the Field Hire agreement
8. To receive any correspondence relating to the Village Hall
9. To request items for the next agenda
10. To agree the date and time of the next meeting to be held on 10th February 2024