

SWANTON MORLEY VILLAGE HALL

Charity Registration No: 1015751

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Dated this day 8th May 2024

Kelly Pickard

(on behalf of Swanton Morley Village Hall Trust)

The next meeting of Swanton Morley Village Hall Trust will be held on 13th May 2024 at Swanton Morley Village Hall at 7pm.

Business to be Transacted

1. To Receive Apologies for Absence
2. To Receive Declarations of Interest
3. To agree and sign the minutes of the Village Hall Trust meeting held on 8th April 2024
4. To receive matters arising from the minutes of 8th April 2024
5. Finance
 - a. To Receive a Finance report from the Clerk
 - b. Accounts to approve for payment.

Payee – March 2024	Description	Type	Amount
O2	Phone bill	Direct debit	£29.71
Breckland Council	Business Rates	Direct debit	£44.00
YU Energy	Electricity	Direct debit	£804.74
TV Licence	TV Licence	Direct debit	£13.25
Ansvar Insurance	Village Hall Insurance	Direct debit	£147.46
Force Fresh	Consumables	BACS	£115.01
Lappin Group	Little Swans plumbing	BACS	£103.96
English Security	Half yearly service	BACS	£90.00
		Total	£1348.13

- c. To consider the cost to restore the Main Hall floor
- d. To consider delegated authority for expenditure relating to the D-Day event

6. Maintenance

7. To receive an update on the D-Day Event
8. To receive any correspondence relating to the Village Hall
9. To request items for the next agenda
10. To agree the date and time of the next meeting to be held on 14th July 2024